



ISO 9001:2015 (EXEMPLAR GLOBAL CERTIFIED)

QUALITY MANAGEMENT SYSTEMS

Course Description:

The ISO 9001 Lead Auditor training is a comprehensive program designed to equip participants with the knowledge and skills required to lead and conduct effective quality management system audits based on the ISO 9001:2015, ISO 19011:2018 Guidelines for Auditing Management Systems and ISO/IEC 17021-1:2015 Conformity assessment – Requirements for bodies providing audit and certification of management systems standard . The course focuses on practical auditing techniques, communication skills, and understanding the principles of quality management.

Benefits:

- Gain expertise in ISO 9001:2015 requirements and auditing principles.
- Enhance auditing and communication skills.
- Contribute to organizational improvement and compliance.
- Expand career opportunities in quality management.

Pre-Course Qualification Requirements:

- Higher education
- Necessary prior knowledge of PDCA cycle, basic elements of management system, concept of QMS, relevant national and local laws, and QMS requirements
- Attended Awareness / Introduction of ISO 9001 Training
- Pass the Preliminary Test (not less than 70%)



WHAT WILL YOU LEARN:

1. **Auditing Principles and Practices:**
 - Audit types and methodologies
 - Audit planning and preparation
 - Conducting an audit and gathering evidence
 - Reporting and communication
2. **Audit Team Leadership:**
 - Roles and responsibilities
 - Team coordination and communication
3. **Non-Conformities and Corrective Actions:**
 - Identifying non-conformities
 - Root cause analysis
 - Corrective and preventive actions

UPON COMPLETION, YOU WILL BE ABLE TO:



Understand the ISO 9001:2015 standard and its application.



Learn effective auditing techniques and principles.



Develop communication and interpersonal skills for auditing.



Gain proficiency in planning, conducting, and reporting audits.



Understand the role of a lead auditor in the QMS certification process.



ASSESSMENT:

- Continuous assessment through end-of-day tests and exercises during the training.
- Practical assessment through role-playing and simulated audit scenarios.
- A written examination at the end of the course.

CERTIFICATION:

Upon successful completion of the training and passing the examination, participants will receive a certificate as an ISO 9001 Lead Auditor. This certification is internationally recognized and demonstrates proficiency in QMS auditing.

COURSE FEE INCLUDES:

- Certificate of Attendance / Achievement
- Training materials
- Examination fee

REGISTRATION:



RM 3,834.00

*Contact us for Inhouse Training quotation.



COURSE OUTLINE

DESCRIPTION

This course covers the auditing skills needed to assess the requirements of ISO 9001:2015 Standard for Quality Management Systems (QMS). The ISO 9001 Lead Auditor training enables participants to develop the necessary expertise to perform a Quality Management System audit by applying widely recognised audit principles, procedures and techniques. Being a practical-based training, participants will be able to master audit techniques and become competent in managing an audit programme, team, communication with customers and conflict resolution audit.


OBJECTIVES

- Lead and manage QMS audits by the first, second and third party according to ISO 9001:2015, ISO 19011:2018 and ISO/IEC 17021 standards
- Apply professional auditor skill the based-on ISO/IEC 17021-1:2015, ISO/IEC 17021-3:2017 and ISO 19011:2018 standards
- Prepare effective audit report and follow up actions after audit.

TOPICS

- Recapitulation of ISO 9001:2015 Quality Management System
- Fundamental audit concepts and principles based on ISO 19011:2018 and ISO/IEC 17021-1:2015
- Process Approach of Auditing
- Auditing Elements
- Audit Planning
- Audit Preparation
- Audit Performing
- Non-Conformance Reporting
- Audit Reporting
- Report Assessment

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